

## Notes To Explain Safe Space Training Requirement

Who has to do a Safe Space training?

- Level 1: Treasurers, Trefoil Guild members who attend girl events, occasional helpers, occasional residential helpers, parent helpers, home contacts.
- Level 1 & 2: Unit helpers, assistant leaders, young leaders doing the YL qualification
- Level 1, 2 & 3: Leaders with or completing module 4 of the LQ, mentors, coordinators, leaders fulfilling the role of licence holder on a residential event.
- Level 1, 2, 3 & 4: Commissioners and trainers

When do we have to do the training?

- Everyone must have completed the training required by the end of 2020
- If you have done a Girlguiding Safe Space training in the last 3 years this will cover you for levels 1 & 2. However levels 1 - 3 trainings must be renewed every 3 years and level 4 every 5 years.

What about the e-learning modules?

- The 3 e-learning modules which you will find on the Girlguiding website are a good introduction to the full trainings and while awaiting a face to face training it is suggested that people may find it helpful to complete the e-learning.
- Before attending a level 3 training participants are asked to complete the module 3 e-learning.
- Level 1 can be achieved by completing module 1 of the e-learning.
- All those completing the LQ must attend a face to face training, unless there are exceptional circumstances.
- It is recommended that all those whose role require levels 1 & 2 attend a face to face training. However if this is not possible they may complete modules 1 & 2 e-learning, complete the follow-up worksheet and have a follow-up conversation with a trainer or Commissioner who has completed levels 1 -3 safe space training. This does not apply to those undertaking the LQ (see above).

Is prior learning of safeguarding recognised?

- Full information about this can be found at [www.girlguiding.org.uk/making-guiding-happen/learning-and-development/a-safe-space-training](http://www.girlguiding.org.uk/making-guiding-happen/learning-and-development/a-safe-space-training). This includes the form to apply for exemption
- This exemption is only from level 3. Levels 1 & 2 & 4 do not have an exemption.
- Exemption applies to those working in jobs where regular safeguarding training is given. (see website document for details)
- To apply for exemption you need to complete level 3 e-learning, complete the exemption form and submit it to a the regional safe space trainer - Clare Norman.

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23/2/18

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