



County Update January 2024



Welcome from the County Commissioner

Happy New Year! I hope everyone has taken some time to look at our [Autumn/Winter 2023 newsletter](#) celebrating the amazing things we are all doing with the girls and young women of Surrey East. You will see that it also includes the results of our photo competition.

2024 looks to be an exciting year with Scoutabout for guides, Revels for brownies and our Leaders away weekend. I know you will also have planned lots of adventures with your units.

It is at this time we think about new year's resolutions. Like all charities we are keen to welcome more volunteers. Please do engage positively with non-guiding people and see if we can encourage more new and former members to join us. We welcome leaders for our regular meetings, but also have roles for commissioners, administrators, event organisers, finance, or property management. A few more would make a big difference.

Beverly Heywood-Jones
Surrey East County Commissioner
Surreyeastcc@btinternet.com



Year-end accounts and annual subscriptions

If you are a commissioner, unit leader/unit administrator: Please ensure your annual accounts are completed, independently reviewed and a copy of your annual accounts statement and statement of assets and liabilities is shared with the level above, together with the signed and dated independent reviewer checklist and confirmation form **no more than 3 months** after the end of the financial year. [Check here for further details](#) and requirements for charities with an income over £10k.

Your **trial invoice for the annual subs will be available from Tuesday 23 January 2024**, midday for you to download. You'll need to check it's correct before the **deadline of Monday 19 February** 7pm. Any changes you make on GO will be shown on your trial invoice the following day. If you're a commissioner, make sure everyone in your area has checked their invoice. Your payment will be due from midday on Tuesday 20 February 2024.

Upcoming Training

Leadership Development

The five mandated webinars, available for **leaders in training** on the [learning development platform](#) - now booking Jan to March 2024. These are very popular so please book early and if they are full, please put your name on the waiting list as places may be offered when someone cancels. As they are webinars, you can choose any across the country.

To support our leaders in training, we are excited to offer an in-person training '**Leadership Development day**', for leaders in training to complete some of the modules. It will be held on **Sunday 3rd March** at Faurefold. Low Ropes course training is also being offered on this day.

[Leadership development day | Girl Guiding Surrey East](#)

Do you have a little time to support new volunteers in guiding?

We need mentors in all Divisions to support new leaders.

We would love to welcome some more **leadership mentors** across the county. These are important roles to support the leaders in training. Interested? Please do contact Janet Coninx lqsurreyeast@gmail.com to find out more.



First Response:

Please book your place here [First Response | Girl Guiding Surrey East](#)

[First Response, blended learning | Girl Guiding Surrey East](#)

Safe Space:

[Training | Girl Guiding Surrey East](#) Please check the national website **here**, to see what level of safe space you need for your role. Safe space training is available on the learning development platform.

A leader with safe space 3 is required at all meetings, events and activities. It is recommended that all leaders complete safe space 3. **A short renewal e-learning is now available on the learning development platform for anyone who has a current safe space 3 due for renewal. If you allow your safe space 3 to expire, you will need to sign up for the webinar or a face-to-face safe space 3 training.**

Need help with the Safe space e-learning quiz?

If you are trying to complete your safe space 1 or safe space 2 e-learning, and have failed to pass the quiz – please make a note of any specific questions that you got wrong and contact our safe space trainer – Lorna Smith lornasmith99@sky.com. Lorna is happy to support anyone in Surrey East who needs help to complete their mandatory training before it expires.

New Appointments

Congratulations to **Nicola Brett** who has been appointed **County Young Leader adviser**. Nicola is an experienced leader from Leith Hill division who has previously held roles as district commissioner and comms and PR adviser. She will be supporting the transition to the new young leader development programme due to be introduced in March 24.

Volunteering Opportunities

County First Response Administrator

After 5 years Angela Hammond has decided to step down. We are therefore looking for a new Administrator to support our county first response training.

This role would suit someone who is good at administration looking for a guiding role that doesn't involve weekly meetings. Also, great practical experience for anyone considering a career in event management.

This role involves:

- Booking venues & trainers for courses held in Surrey East
- Updating the county website with the dates & details of training sessions planned
- Communicating with the leaders before they attend & with trainers to advise them who to expect.
- Keeping a spreadsheet to ensure all elements of the course are completed & updating Go records when the course is completed.
- Liaising with other counties as necessary to confirm the virtual modules completed by their leaders in Surrey East
- Supporting queries about First Response training.
- Attend termly training meetings held via zoom.

Angela will continue in the role whilst we find a successor and is happy to support the new role holder during handover and any training required.

[Click here](#) to find out more about roles supporting volunteers.

Division/District Commissioner

We currently have vacancies for Division Commissioners in Leatherhead, Leith Hill, and Downs Heath. This is an exciting opportunity for people within these areas to join the county team and to support leaders in their local area.

In all areas there are already division role holders in place willing to support the new appointment holder. Interested?

Please speak directly [Kate Fowles](#) or contact surreyeastcc@btinternet.com to find out more.

Did you know?

Planning a residential?

If you are planning a residential, the residential event notification (REN) should now be completed on Go. The event coordinator should choose the Events option provided on the main menu bar and then use the drop down to Administer Event. For International events this should be 9 - 18 months before the event, and all other residential events, this should be 12 weeks. There is guidance on the system to support you. The request will automatically be passed to the next level commissioner for approval and each member will need to confirm their attendance. It will also help to verify that mandatory qualifications are up to date for the event. There is also a new video walkthrough on completing a REN form as an event organizer **[available on YouTube here.](#)**

New starter forms

Did you spot Guiding have updated all the new starter and the information and consent forms. [Click here](#) for more information and links to the new forms. Please use the new forms going forwards.

Do you have an external first aid qualification?

If you hold a valid full external first aid qualification you may already have the training you need to provide first aid support in guiding. **[Click here to find out more.](#)** Please note that external qualifications are verified by the Region first aid verifiers and not our county team as it was previously.

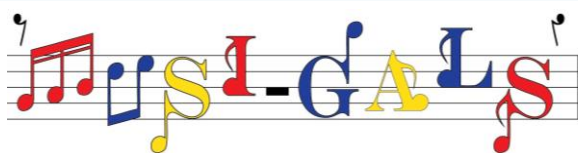


Scoutabout 2024 – Units to register by 31st Jan 24!

The triennial event for over 6000 Surrey Scouts and Guides will be held at Ardingly Showground **28 – 30 June 2024**. If your Guide unit has been before you will know what good things are in store and if you are new to Girlguiding or have never been, prepare to be amazed! It really is a weekend to remember.

The Scoutabout 2024 website is now open at www.surrey-scouts.org.uk/events/scoutabout which will give you lots of information and more will be added in the coming months. Units should register by 31st January 2024.

Every Guide main unit leader has been emailed these details already but if you have any questions, please contact Mary Zoeller (Surrey East Scoutabout representative) at: Mary.Zoeller@scoutabout.org.uk



Musicals 2025 is coming....

More details will be sent out soon! If you would like to join the organising committee, there is a meeting on Tuesday 23rd January 8:00PM at Redhill Methodist Church.

All welcome!

Please email: musigalsinfo@gmail.com

Faurefold Low Ropes Course Training

Book now if you are planning to go to Faurefold with your units in 2024



Sunday 21st January 10:30–12:00 [Low Rope Tutorial 10.30 session Sunday 21st January | Girl Guiding Surrey East](#)

Sunday 3rd March 10:30–12:00 [Low Rope Tutorial 10.30 session Sunday 3rd March | Girl Guiding Surrey East](#)

Leadership Development Day– Sunday 3rd March 2024, Faurefold

9.00–10.00 Doing Our Best– recognising and celebrating quality in your unit.

10.15–11.15 Risky Business a guide to keeping everyone safe.

11.30–12.30 Introduction to managing unit accounts.

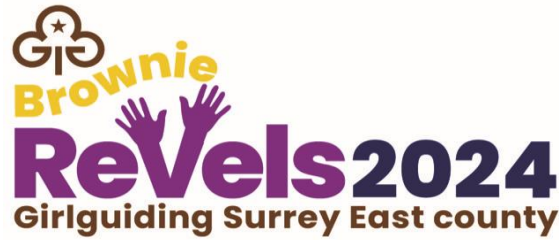
LUNCH

1.00–2.00 Effective communication for leaders.

2.15–3.45 Celebrating every member.

[Leadership development day | Girl Guiding Surrey East](#)





**Brownie
Revels 2024**
Girlguiding Surrey East county

Walton Firs Activity Centre in Cobham on Saturday 21 September 2024

Paperwork and details have now been sent to all the units who have registered and paid the deposit. **If any units who have registered have not received the paperwork, please get in touch with the organising team as soon as possible.**

We would also be delighted if any other leaders would like to come along and join the fun. We need lots of volunteers on the day to help with the activities so if that sounds like something you'd enjoy please contact the Brownie Revels team on the email below. If you have any questions, please don't hesitate to contact us. Thank you for your support!

Brownie Revels Team

Epsom: Mary Zoeller mary@maryzoeller.co.uk

Leatherhead: Christine Moss christine.maymoss@gmail.com

Leatherhead: Wendy Amer wendyamer@btinternet.com

Leith Hill: George Ede george@nightlesscopse.co.uk

Reigate: Rosemarie Belcher rosebelcher27@yahoo.co.uk

Reigate: Roo Harmer hjharmer@aol.com

Downs Heath: Beverly Heywood Jones surreyeastcc@btinternet.com

Godstone: Sue Corrance dragonflycorrance@gmail.com

SURREY EAST COUNTY RESIDENTIAL TRAINING DAY



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Do you wish to find out how to take your Rainbows, Brownies, Guides or Rangers on a residential adventure (camp or indoor)?

*Do you want to complete a Residential, Catering or First Aid Licence?
Would you like to take your Patrol Camp Permit or Lead Away Permit?*

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Then come to the County Residential Training, being held at Faurefold, Lince Lane, Westcott on Saturday 2nd March 2024. This is a full day training commencing at 9am.

The training is free, but you will need your own books (details supplied on booking.) as well as your lunch. Tea and Coffees will be available throughout the day.

To book please go to [Residential Qualification Training Day | Girl Guiding Surrey East](#) or contact Jane Luff via Jane.luff8@googlemail.com for further details.

Closing date for applications to join the training 28th February 2024

LEAD AWAY or CAMP PERMIT

**CATERER or
FIRST AID**

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